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| **Job Title:** | **Food and Beverage Team Member -Collection** |
| **Reports To:** | **Food and Beverage Team Supervisor**  |

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| **Job Summary:** | To support the dining service and assist residents with their meals. |

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| **Role Responsibilities:** |
| * Supporting the residents with choosing their meal options when dining.
* Ensuring that the standard operating procedures set dining tables.
* Keeping the front of the house clean, tidy, and well-presented and removing and replenishing dirty crockery throughout the day.
* Ensure fresh homemade cakes/biscuits are accessible in the bistro areas and replenished throughout the day, as well as finger food and fresh fruit options.
* Being aware of resident’s dietary requirements.

**This is not intended as an exhaustive description of duties and responsibilities and may be amended following consultation with the jobholder.** |

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| **Person Specification:** |
| **Experience**  | **Essential/Desirable**  | **Assessment**  |
| Demonstrate high standards of personal hygiene. | Essential | Application form/interview |
| Having experience working in a similar setting, restaurant, or hotel would be desirable.  | Desirable | Application form/interview |
| Experience in catering services | Essential  | Application form/interview |
| **Knowledge/Skills & Abilities** |  |  |
| A basic Food Hygiene Certificate would be beneficial. | Desirable  | Interview  |
| Demonstrate compassion and commitment to the delivery of culinary services to residents | Essential  | Interview  |
| Have a positive attitude towards residents | Essential  | Interview  |
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| Values – I am fully committed to being: * Caring
* Supportive
* Honest
* Respectful
* Accountable
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| Agreement: |
| **Employee Signature:** |  | **Date:** |  |
| **Manager Signature:**  |  | **Date:**  |  |