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| **Job Title:** | **Regional Decorator** |
| **Reports To:** | **Estates Manager**  |

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| **Job Summary:** | Undertake decoration and improvement works to operational care homes within the Avery Healthcare Group. |

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| **Role Responsibilities:** |
| * Undertake decoration and improvement works to operational care homes within the Avery Healthcare Group.
* Liaison with Avery Estates, Care Home and Regional Directors to plan decoration and improvement works of the company’s elderly care communities.
* Liaison with suppliers, contractors and tradesmen
* Procurement of plant and materials necessary to undertake decoration and improvement works
* Preparation of Risk Assessment and Method Statements in relation to decoration and improvement works
* Preparation of Work Plans and liaison with the Care Home Manager to ensure safe execution of the works
* Regular inspection of care homes and preparation of Home Visit Reports and Scope of Work reports detailing works undertaken
* Ensure a safe working environment is maintained at all times and in accordance with relevant statutory obligations.
* Involvement in the identification and rectification of post PC defects and latent defects
* Completion of weekly work reports and timesheets, including materials used
* Compliance with all relevant health and safety requirements relating to decoration and improvement works
* Constant review of the Group’s specification and estate environments with a view to continued improvement to maintain Avery’s best-in-class status.
* The role will involve the use of a company van, which you will be responsible for ensuring the vehicle is cleaned and maintained in good order, and liaising with the Fleet Manager when servicing or maintenance is required

This is not intended as an exhaustive description of duties and responsibilities and may be amended following consultation with the jobholder. |

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| **Person Specification:** |
| **Experience**  | **Essential/Desirable**  | **Assessment**  |
| Demonstrate basic practical ability across traditional maintenance tasks. | E | CV/ Application Form  |
| Knowledge of Health and Safety, particularly Moving and Handling techniques, and COSHH assessments | E | CV/ Application form |
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| **Knowledge/Skills & Abilities** |  |  |
| Demonstrate basic practical ability across traditional maintenance tasks | E | CV/Application Form  |
| Efficient worker, capable of a high level of sustained physical effort and able to respond to a demanding workload. | E | CV/Application Form  |
| Display a positive and flexible aptitude for teamwork. | E | CV/Application Form  |
| Exhibit a caring and understanding attitude towards the residents. | E | CV/Application Form  |
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| Values – I am fully committed to being: * Caring
* Supportive
* Honest
* Respectful
* Accountable
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| Agreement: |
| **Employee Signature:** |  | **Date:** |  |
| **Manager Signature:**  |  | **Date:**  |  |