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| **Job Title:** | **Food and Beverage Team Member -Collection** |
| **Reports To:** | **Food and Beverage Team Supervisor** |

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| **Job Summary:** | To support with the dining service and assisting residents with their meals. |

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| **Role Responsibilities:** |
| * Supporting the residents with choosing their meal options when dining. * Ensuring that the standard operating procedures set dining tables. * Keeping the front of the house clean, tidy, and well-presented, and ensuring dirty crockery is removed and replenished throughout the day. * Ensure fresh homemade cakes/biscuits are accessible in the bistro areas and replenished throughout the day, as well as finger food and fresh fruit options. * Being aware of resident’s dietary requirements.   **This is not intended as an exhaustive description of duties and responsibilities and may be amended following consultation with the jobholder.** |

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| **Person Specification:** | | |
| **Experience** | **Essential/Desirable** | **Assessment** |
| Demonstrate high standards of personal hygiene. | Essential | Application form/interview |
| Having experience working in a similar setting, restaurant, or hotel would be desirable. | Desirable | Application form/interview |
| Experience in catering services | Essential | Application form/interview |
| **Knowledge/Skills & Abilities** |  |  |
| A basic Food Hygiene Certificate would be beneficial. | Desirable | Interview |
| Demonstrate compassion and commitment to the delivery of culinary services to residents | Essential | Interview |
| Have a positive attitude towards residents | Essential | Interview |
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| Values – I am fully committed to being:   * Caring * Supportive * Honest * Respectful * Accountable | | |

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| Agreement: | | | |
| **Employee Signature:** |  | **Date:** |  |
| **Manager Signature:** |  | **Date:** |  |